

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE VICE CHAIRMAN, MR. DAVIES, ON OCTOBER 11, 2022, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Excused
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Alternate: Malcolm Pullom	Present
Mr. Frank Fuda	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Excused
Ms. Rachel Nader	Present
Mr. Phillip M. Pegg	Present
Mrs. Darlene St. George	Excused

Trumbull County Planning Commission Staff: Julie Green, Director; T.J. Keiran, Emily Moran, Mitzi Sabella, and Kim Vaughn

Also in attendance: Tony Stellato/ OWD/ODJFS

- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. COMMUNICATIONS
 - VI. DIRECTOR'S REPORT
 - VII. REPORTS OF COMMITTEES
 - VIII. PUBLIC REMARKS
 - IX. RESOLUTIONS FOR ADOPTION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT
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II. APPROVAL OF AGENDA

Mr. Fuda made a motion to approve the agenda dated October 11, 2022; seconded by Mr. Pegg. The motion was carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – September 13, 2022

Mr. Fuda made a motion to approve the Planning Commission regular meeting minutes of September 13, 2022; seconded by Mr. Pullom. The motion was carried.

IV. FINANCIAL REPORT

Mr. Fuda made a motion to approve the financial report dated as of September 30, 2022; seconded by Mr. Moody. The motion was carried.

V. COMMUNICATIONS

There were no communications reviewed at this meeting.

VI. DIRECTOR'S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

The staff gave the following reports:

TJ Keiran gave an update on GIS/Mapping activities he has worked on. He stated that he will give a presentation at a GIS conference that he is attending in a few weeks. He stated that the GIS User Group met and will take on the responsibility to update the parks inventory in the county. He also reported on the Floodplain Administration projects.

Kim Vaughn reported on the Plats and Zoning Activities for the last month, and reported that she has been working on with the GIS User Group, the Diverging Diamond Project at State Route 46/82 and maintaining/updating the files in her office.

Emily Moran reported on the FY2020 Target of Opportunity Program Cares Action Program, and that an extension may be necessary to complete this grant. She also reported on the FY2021 Allocation Program and that the Girard Multi-Gen Center Roof Project awarded to Boak & Sons will begin today.

Julie Green reported on Golden Triangle Project, the Girard Leatherworks Clean-Up Grant and the Youngstown Air Reserve Station (YARS) Joint Use Study (JLUS) and Military Installation Sustainability (MIS) grants.

VI. DIRECTOR' S REPORT, Continued:

Mr. Fuda made a motion to approve the Director's Report of October 11, 2022; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Fuda made a motion to approve the minutes of the Plats and Zoning Committee meeting of October 4, 2022; seconded by Mr. Moody. The motion was carried.

VIII. PUBLIC REMARKS - There were no public remarks at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Moody made a motion to approve Resolution No. 10-2022-65; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

Mr. Pegg made a motion to approve Resolution No. 10-2022-66; seconded by Mr. Moody. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

IX. RESOLUTIONS FOR ADOPTION, Continued:

B. Something Good Initiative Resolution

Mr. Fuda made a motion to approve Resolution No. 10-2022-67; seconded by Mrs. Miller for recognition of the Something Good Initiative Award to David W. Ambrose. Roll call was taken as follows:

Mr. Barran	Yes
Mr. Davies	Yes
Mr. Fuda	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mr. Pullom	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative – Recognition of David W. Ambrose

Mr. Ambrose was not able to attend today's Planning Commission's meeting at the Planning Commission because of a standing meeting he has at the same time each month as the Planning Commission. Mitzi Sabella accepted the Recognition of Excellence on behalf of Mr. Ambrose.

B. Floodplain Administrative Duties on the Planning Commission Work Program

After much discussion with the staff the following motion was made:

Mrs. Miller made a motion to authorize the staff of the Planning Commission to prepare and submit a request to the Board of Trumbull County Commissioners to officially designate (or not) the Trumbull County Planning Commission Office the duties of the Floodplain Administrator and appoint TJ Keiran as the official Floodplain Administrator on behalf of Trumbull County, including providing the budget and resources necessary to carry out said program in order to maintain (or not) participation in the National Flood Insurance Program in compliance with the adopted and revised Trumbull County Special Purpose Flood Damage Reduction Regulations (May 5, 2010, Journal Volume 134, Page 15094) AND to approve the proposed written method of communication with the Board of Trumbull County Commissioners concerning floodplain enforcement and administration of the Trumbull County Special Purpose Flood Damage Reduction Regulations; no action will be taken by the staff of the Trumbull County Planning Commission until

X. OTHER BUSINESS/UPDATES, Continued:

formal written approval is received from all three Commissioners; a detailed written summary of the proposed actions will be submitted as needed as agenda items for review and approval at a public meeting in coordination with legal counsel and the Prosecutor's Office; seconded by Mr. Moody. The motion was carried.

NOTE: The NFIP enables property owners to purchase Federal flood insurance that is not otherwise generally available from private insurers. In return, communities agree to adopt and administer local floodplain management measures aimed at protecting lives, new and substantially improved construction, and development in general from future flooding. Section 1315 of the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4022, prohibits the sale of NFIP flood insurance unless an appropriate public body adopts adequate floodplain management measures with effective enforcement measures. If the county chooses to not participate in NFIP, flood insurance under the NFIP is not available to property owners within a community and federal officers or agencies are prohibited from approving any form of financial assistance for acquisition or construction purposes in a Special Flood Hazard Area (SFHA).

For example, this would prohibit loans guaranteed by the Department of Veterans Affairs, insured by the Federal Housing Administration, or secured by the Rural Housing Services. Also, if a presidentially declared disaster occurs as a result of flooding in a non-participating community, no Federal financial assistance can be provided for the permanent repair or reconstruction of insurable buildings in SFHAs.

C. Educational Highway/Hospital Project

Malcolm Pullom requested that a discussion be held regarding the Educational Highway/Hospital Project to familiarize himself on the matter. Mrs. Green explained that the Planning Commission's role in this project was to see if it constituted a major subdivision. She said that the Planning Commission evaluated it based on the information provided, and it did not constitute a major subdivision, and told all the partners/stakeholders that if they needed anything from this office to reach out to us which they did and we provided contact information. The Commissioners thru discussions with Trumbull County Engineer are trying to understand the platting process for the roadway, and we offered our assistance in moving that forward. This office will and has assisted in any way possible to move this project forward. She stated that the goal is to follow the advice of Trumbull County Prosecutor's Office to get to statutory dedication.

X. OTHER BUSINESS/UPDATES, Continued:

Mr. Pegg asked about the barring of commercial solar panels and he said that part of the JLUS says Vienna cannot have commercial solar/wind, and that he is going to talk to the township association at its next meeting. Julie Green said that she would look up this subject in the JLUS, and reach out to Matrix Design Group to see if they have the deliverables.

XI. ADJOURNMENT

There being no further business, Mrs. Miller made a motion to adjourn; seconded by Mr. Pullom. The motion was carried. The meeting was adjourned at 10:58 a.m.

The next Planning Commission meeting is scheduled for November 8, 2022, at 9:00 a.m. in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed  _____

Date NOV 8. 2022 _____