

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. ROBERT MARINO, JR. ON OCTOBER 8, 2019, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Present
Ms. Melissa Miller	Present
Mr. Bob Moody	Excused
Mr. Richard Musick	Present
Mr. Daniel Polivka	Present
Mr. David Rouan	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff:

Julie Green, Interim Director; Nicholas Coggins; Thomas J. Keiran; and Mitzi Sabella

Also in attendance: Steve Papalas and Jack Simon, County Engineer's Office; Heidi Nuskievicz; Anthony Stellato, Job & Family Services; William Danso, Trumbull County Prosecutor's Office

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- II. APPROVAL OF AGENDA
 - III. APPROVAL OF PLANNING COMMISSION MINUTES
 - IV. APPROVAL OF EXPENSES
 - V. DIRECTOR'S REPORT
 - VI. REPORTS OF COMMITTEES
 - VII. PUBLIC REMARKS
 - VIII. RESOLUTIONS FOR ADOPTION
 - IX. EXECUTIVE SESSION
 - X. OTHER BUSINESS/UPDATES
 - XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Mr. Fuda made a motion to approve the agenda dated October 8, 2019; seconded by Mrs. Miller. The motion carried.

III. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Fuda made a motion to approve the Planning Commission minutes of September 10, 2019; seconded by Mr. Davies. The motion carried.

IV. FINANCIAL REPORT

Mrs. St. George made a motion to approve the financial report dated as of September 30, 2019; seconded by Mr. Fuda. The motion carried.

V. DIRECTOR'S REPORT

Mrs. Green gave the Director's Report and highlighted following projects:

2020 Decennial Census - a joint resolution announcing the convening of the Complete Count Committee was passed by the Board of Trumbull County Commissioners on October 2, 2019. She stated that the meetings will begin in October.

PY2019 Neighborhood Revitalization Program – this \$750,000 grant has a deadline of August 31, 2021, for all work to be completed. Mrs. Green reported that the environmental review has started, and we are awaiting the grant agreement from the State of Ohio Development Services Agency.

Julie Green reported that Nic Coggins continues to work on the PY2019 CDBG CHIP Program with the maximum award of \$250,000, and that he is currently processing applications for eligibility and compiling a waiting list for interested residents.

Mr. Fuda made a motion to approve the Director's Report of October 8, 2019; seconded by Mr. Musick. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mrs. St. George made a motion to approve the minutes of the Plats and Zoning Committee meeting of October 3, 2019; seconded by Mr. Musick. The motion carried.

B. Revolving Loan Fund Committee

Mr. Musick made a motion to approve the minutes of the Revolving Loan Fund Committee meeting of October 3, 2019; seconded by Mrs. Miller. The motion carried.

Mr. Cantalamessa made a motion to approve increasing the amount of Revolving Loan Funds dedicated to the Weathersfield Bridge No. 13 Replacement Project from \$75,000 to \$115,000 (+\$40,000) and utilizing up to \$15,000 of the Revolving Loan Fund to complete Phase II of the ADA Transition Plan; seconded by Mr. Fuda. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Abstain
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Abstain
Mrs. St. George, Yes

The motion carried.

VII. PUBLIC REMARKS - There were no public comments at this meeting.

VIII. RESOLUTIONS FOR ADOPTION

A. PLATS AND ZONING COMMITTEE RESOLUTIONS

Mr. Cantalamessa made a motion to approve Resolution No. 10-2019-51; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Abstain
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Yes
The motion carried.

A. PLATS AND ZONING COMMITTEE RESOLUTIONS, Continued:

Mr. Cantalamessa made a motion to approve Resolution No. 10-2019-52; seconded by Mrs. Miller. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Abstain

The motion carried.

Mrs. Miller made a motion to approve Resolution No. 10-2019-53; seconded by Mr. Musick. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Abstain

The motion carried.

Mrs. Miller made a motion to approve Resolution No. 10-2019-54; seconded by Mr. Musick. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes

A. PLATS AND ZONING COMMITTEE RESOLUTIONS, Continued:

Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Yes

The motion carried.

B. TO RECOGNIZE MR. LEWIS KOSTOFF FOR DECADES OF DEDICATED PUBLIC SERVICE

Mr. Musick made a motion to approve resolution No. 10-2019-55; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Yes

The motion carried.

IX. EXECUTIVE SESSION

At 9:20 a.m., Mr. Fuda made a motion to go into Executive Session for consideration of a public employee as per Ohio Revised Code Section 121.22; seconded by Mr. Davies. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Yes

The motion carried.

IX. EXECUTIVE SESSION, Continued:

Julie Green and William Danso were requested to stay.

At 10:14 a.m., Mr. Fuda made a motion to reconvene; seconded by Mr. Cantalamessa.
Roll call was called as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes
Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Yes

The motion carried.

Mr. Polivka made a motion for employment of Katie Phillips for the position of Plats and Zoning/Community Development Coordinator effective November-4- 1, 2019, at a pay grade 11 at 3 years; seconded by Mrs. St. George. Roll call was taken as follows:

Mr. Barren, Yes	Amended at the 11/12/2019, Board Meeting
Mr. Cantalamessa, Yes	to change date from November 4 to
Mr. Davies, Yes	November 1
Mr. Fuda, Yes	
Mr. Marino, Jr., Yes	
Mrs. Miller, Yes	
Mr. Musick, Yes	
Mr. Polivka, Yes	
Mr. Rouan, Yes	
Mrs. St. George, Yes	

X. OTHER BUSINESS

Mr. Davies made a motion to amend the contract dated March 12, 2019, with MS Consultants, Inc., 333 East Federal Street, Youngstown, Ohio 44503 monthly fee from a unit price to a lump sum price of \$4,500; seconded by Mr. Polivka. Roll call was taken as follows:

Mr. Barren, Yes
Mr. Cantalamessa, Yes
Mr. Davies, Yes

X. OTHER BUSINESS, Continued:

Mr. Fuda, Yes
Mr. Marino, Jr., Yes
Mrs. Miller, Yes
Mr. Musick, Yes
Mr. Polivka, Yes
Mr. Rouan, Yes
Mrs. St. George, Yes

Mr. Marino asked to be excused from the next meeting because he has to attend the Ohio School Board meeting in Columbus on that date. Mrs. St. George stated that she will be in attendance to chair the meeting.

XI. ADJOURNMENT

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Cantalamessa. The motion carried. The meeting was adjourned at 10:25 a.m.

Signed Robt. Marino Jr
Date 11-12-19

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