

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, MR. BOB MARINO, ON SEPTEMBER 10, 2019, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

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**II. ROLL CALL**

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Mr. Frank Fuda	Present
Mr. Robert Marino Jr.	Present
Ms. Melissa Miller	Present
Mr. Bob Moody	Present
Mr. Richard Musick	Excused
Mr. Daniel Polivka	Present
Mr. David Rouan	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff:

Julie Green, Interim Director; Nicholas Coggins; Thomas J. Keiran; and Mitzi Sabella

Also in attendance: Steve Papalas, County Engineer's Office; Heidi Nuskievicz; Richard Jackson, County Human Resources Office; Anthony Stellato, Job and Family Services

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- II. APPROVAL OF AGENDA
- III. APPROVAL OF PLANNING COMMISSION MINUTES
- IV. APPROVAL OF EXPENSES
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. PUBLIC REMARKS
- VIII. RESOLUTIONS FOR ADOPTION
- IX. OTHER BUSINESS
- X. ADJOURNMENT

**II. APPROVAL OF AGENDA**

Mr. Moody made a motion to approve the agenda dated September 10, 2019; seconded by Mrs. Miller. The motion carried.

**III. APPROVAL OF PLANNING COMMISSION MINUTES**

Mr. Fuda made a motion to approve the Planning Commission minutes of August 13, 2019; seconded by Mr. Moody. The motion carried.

**IV. FINANCIAL REPORT**

Mr. Davies made a motion to approve the financial report dated as of August 31, 2019; seconded by Mr. Polivka. The motion carried.

**V. DIRECTOR' S REPORT**

Mrs. Green gave the Director's Report and stated that she has added the projects that were part of the Grant Manger's office that are now incorporated in the Planning Commission's work program.

Mrs. Green also stated that she has had several meetings with other county agencies on issues they feel need to be addressed with the Planning Commission. She stated that she and the staff have met with a majority of the Planning Commission's board members to have similar discussions.

Mr. Fuda made a motion to approve the Director's Report for September 2019; seconded by Mr. Moody. The motion carried.

**VI. REPORTS OF COMMITTEES**

A. Plats and Zoning Committee Meeting – September 3, 2019

Mrs. St. George made a motion to approve the minutes of the Plats and Zoning Committee meeting of September 3, 2019; seconded by Mrs. Miller. The motion carried.

**VII. PUBLIC REMARKS**

Mr. Stellato, State Workforce Specialist with the Trumbull County Department of Job and Family Services, introduced himself and explained some of the services he offers to citizens of Trumbull County such as skills gap training, connecting employees with employers, helping veterans, helping with transitions, and offering job fairs.

**VII. PUBLIC REMARKS, Continued:**

Mr. Richard Jackson stated that he has been told by the GIS/Tax Map Department about the meetings held with the Planning Commission's staff and Interim Director, and they are very excited to be working with the Planning Commission staff.

**VIII. RESOLUTIONS FOR ADOPTION**

**PERSONNEL RESOLUTIONS**

Mrs. St. George made a motion to amend Personnel Resolution No. 8-2019-47 to change the starting date for Julie Green from August 13 to August 26, 2019; seconded by Mrs. Miller. The motion carried.

Mrs. Miller made a motion to amend Personnel Resolution No. 8-2019-48 to change the start date for Mitzi Sabella from August 13 to August 26, 2019, and pay range from 9 to 10; seconded by Mrs. St. George. The motion carried.

**PLATS AND ZONING COMMITTEE RESOLUTION**

Mr. Moody made a motion to approve Resolution No. 9-2019-50; seconded by Mr. Fuda. The motion carried.

**IX. EXECUTIVE SESSION**

Mr. Marino stated that there is no need to go into Executive Session at today's meeting.


**X. OTHER BUSINESS**

It was reported that the job for the Plats and Zoning position has been posted since July and there are several candidates that can be reviewed. Mr. Marino stated that Commissioner Cantalamessa, in his position of Chairman of the Personnel Committee, Julie Green and Mr. Jackson can start reviewing the applications.

Mrs. St. George stated that she would like to see the board members have an opportunity to discuss issues that deal with their township/city/area of interest at the Planning Commission meetings. Mrs. St. George stated that for example, Howland Township would like to bring Julie Green on the team to discuss a corridor plan for Elm Road in Howland Township. Mr. Marino stated that the addition of Updates to the line item of Other Business (Other Business/Updates) could meet this request starting with next month's agenda.

**XI. ADJOURNMENT**

There being no further business, Mr. Fuda made a motion to adjourn; seconded by Mr. Cantalamessa. The motion carried. The meeting was adjourned at 9:40 a.m.

Signed   
Date October 8, 2019

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