

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON SEPTEMBER 12, 2017, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. David Barran	Absent
Mr. Jeff Brown	Present
Mr. Mauro Cantalamessa	Present – arrived 9:01 a.m.
Mr. Frank Fuda	Present
Mr. Lewis Kostoff	Present
Mr. John Mahan	Present
Mr. Richard Musick	Present
Mr. Daniel Polivka	Present
Mr. David Rouan	Present
Mrs. Darlene St. George	Present
Mr. James Shader	Present

Trumbull County Planning Commission Staff:

Trish Nuskievicz, Director	Rich Fender
Shane Burkholder	Nick Coggins
Cheryl Wood	

Also in attendance: Stephen Papalas, County Engineer's Office; Renee Fox, Tribune Chronicle; Ed Runyan, Vindicator; Richard Jackson, County Human Resource Director

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. DIRECTOR'S REPORT
- V. COMMUNICATIONS
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Musick made a motion to approve the agenda dated September 12, 2017; seconded by Mr. Polivka. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Brown made a motion and seconded by Mr. Polivka to approve the Planning Commission minutes of the August 8, 2017, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Shader made a motion to approve the financial report dated as of August 31, 2017; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS

- A. FY2017 CHIP Legal Opinion
- B. Tribune Article
- C. Orchid Editorial

All Communications reviewed; no comments, questions, or concerns.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. General Planning Activities

Ms. Nuskievicz reported to the Planning Commission members present on staff attending the annual Eastern Ohio Military Affairs Commission (EOMAC) meeting, completing CORSA training and receiving an invitation from Eastgate to be a voting member of the Grow Mahoning Valley Committee.

B. City of Girard Comprehensive Plan

The Comprehensive Plan has passed through the City's Planning Commission and is awaiting Council approval. Zoning Review and Recommendations is scheduled to be complete by the end of November of this year.

D. City of Warren Safe Routes to School

The draft School Travel Plan is under review and the Public Meeting for

Comments is tentatively scheduled for October 12, 2017.

D. Trumbull County Subdivision Regulations' Review and Amendments

These have been transmitted to the Trumbull County Commissioners' office on July 24th, and the Commissioners' Public Hearing is scheduled for October 11, 2017. After the Public Hearing the Commissioners' would approve the amendments by Resolution and pass back to the Planning Commission for the final Public Hearing and Adoption.

E. City of Warren Comprehensive Plan

Shane Burkholder reported the Existing Land Use is almost complete and inventory is scheduled to be complete by the end of September.

F. Prevailing Wage Coordination

Nicholas Coggins reported that the Juvenile Justice Doors project is complete and there currently are no new projects in process at this time.

G. Economic Development

Mr. Coggins reported that he is currently working with Venture Plastics on an Enterprise Zone Agreement for a planned expansion.

Mr. Shader made a motion to accept the Director's Report of September 12, 2017; seconded by Mr. Cantalamessa. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of September 5, 2017, were included in the Board Members' books for review. Mr. Brown made a motion to accept the September 5, 2017, Plats and Zoning Committee Report; seconded by Mr. Shader. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion and seconded by Mr. Shader to adopt Resolution No. 9-2017-42. The motion carried. Mr. Mahan made a motion and seconded by Mr. Shader to adopt Resolution No. 9-2017-43, Mr. Rouan abstained. The motion carried. Mr. Mahan made a motion and seconded by Mr. Brown to adopt Resolution No. 9-2017-44, Mrs. St George abstained. The motion carried.

VIII. OTHER BUSINESS

A. Housing and Economic Development

Mr. Shader raised questions regarding the current Housing Programs and Economic Development Programs to continue within the Planning Commission or being transferred to the Board of Commissioners'. Mr. Musick questioned the net results on the budget for both departments if this were to occur.

B. Executive Session

Mr. Rouan stated there was a motion tabled at a prior meeting and he would like to make a motion to enter into Executive Session to discuss Personnel, the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official and requested the Director's attendance; Mr. Polivka seconded the motion; Mr. Musick requested a roll call vote. Mr. Brown – Yes, Mr. Cantalamessa – Yes, Mr. Fuda – Yes, Mr. Kostoff – Yes, Mr. Mahan – Yes, Mr. Musick – Yes, Mr. Polivka – Yes, Mr. Rouan – Yes, Mrs. St. George – Yes, Mr. Shader – Yes. The motion carried. Executive Session began at 9:30 a.m. Mr. Fuda made a motion to return from Executive Session at 10:57 a.m., seconded by Mr. Polivka. The motion carried.

IX. ADJOURNMENT

There being no further business, Mr. Musick made a motion to adjourn; seconded by Mr. Cantalamessa. The motion carried. The meeting was adjourned at 10:58 a.m.

Signed Gene Kostoff

Date 10/10/2017