

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY PLANNING COMMISSION CHAIR, JAMES DAVIES, ON SEPTEMBER 12, 2023, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Excused
Mr. Bernard Carpenter	Present
Mr. James Davies	Present
Ms. Niki Frenchko	Excused
Mr. Denny Malloy	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Present
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, Andrew Cvetkovich, Danette Manusakis, Mitzi Sabella and Kim Vaughn

Also in attendance: Tony Stellato, OWD/OJFS; Nicole Klingeman, Gary Shaffer and Stephen Papalás, Trumbull County Engineer's Department

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Ms. Nader made a motion to amend the agenda for September 12, 2023, to move the A. Something Good Initiative under X. Other Business/Updates to the beginning of the meeting; seconded by Mrs. Miller. The motion was carried.

Mr. Pegg made a motion to approve the amended agenda dated September 12, 2023; seconded by Mr. Moody. The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative – Stephen G. Papalas

Resolution and Certificate were presented to Stephen G. Papalas for his dedication and professional public service benefiting the people of Trumbull County for 10 years through his work as an administrative assistant and local government liaison on behalf of the Trumbull Count Engineer’s Department.

Mr. Papalas thanked the Planning Commission for thinking of him and giving him the Something Good Initiative Award. He said that he could not have accomplish anything without the staff at the Engineer’s Office. He said that they are all like family to him.

III. APPROVAL OF PLANNING COMMISSION MINUTES

A. Regular Meeting – August 8, 2023

Mr. Moody made a motion to approve the Planning Commission regular meeting minutes of August 8, 2023; seconded by Mr. Pegg. The motion was carried.

IV. FINANCIAL REPORT

Mrs. St. George made a motion to approve the financial report dated as of August 31, 2023; seconded by Mr. Carpenter. The motion was carried.

V. COMMUNICATIONS

Julie Green read a note received from Nanette Parish thanking Nic Coggins for helping her through the application process for the housing program. Ms. Parish stated that she was bless to have Nic as her project manager. Julie Green said that we are all blessed to have Nic.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review.

Nic Coggins reported on the updates of the Fiber-Optic Broadband Initiative Project and that Connect Ohio sent a draft agreement and he sent it to the County Prosecutor's Office for review and approval, then it will be sent to Commissioner Malloy for signature. He stated that this is a \$30,000 grant for technical assistance for broadband planning that will help especially in the northern part of the county. He also stated that there will be bid openings this week for two houses for the housing program.

Kim Vaughn reported on some of the projects she is working on. She stated that there were 18 applications processed this month. She stated that she prepared and distributed the Large Solar and Wind Project Survey for townships per the request of the County Commissioners.

Andrew Cvetkovich reported that he is working on the ERR for TNP Home Repair Project. He also reported that he is working with Nic Coggins on floodplain projects.

Julie Green reviewed the 2023 Work Program milestone chart with the members present, which details deadlines and percentages of projects' progress towards completion.

Ms. Nader made a motion to approve the Director's Report of September 12, 2023; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mr. Pegg made a motion to approve the minutes of the Plats and Zoning Committee meeting of September 5, 2023; seconded by Mr. Moody. The motion was carried.

B. Personnel Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Personnel Committee meeting of September 6, 2023; seconded by Mrs. St. George. The motion was carried.

VIII. PUBLIC REMARKS

There were no public comments at this meeting.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. Miller made a motion to approve Resolution No. 9-2023-52; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Abstain

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 9-2023-53; seconded by Mr. Pegg. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 9-2023-54; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 9-2023-55; seconded by Mr. Carpenter. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Ms. Nader made a motion to approve Resolution No. 9-2023-56; seconded by Mrs. Miller. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

B. Personnel Committee Resolution

Mr. Carpenter made a motion to approve Resolution No. 9-2023-57 – To Increase Pay Grade for Julie Green; seconded by Mr. Moody. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

C. Something Good Initiative Resolution

Ms. Nader made a motion to approve Resolution No. 9-2023-58; seconded by Mr. Pegg for recognition of the Something Good Initiative Award to Stephen G. Papalas, Administrative Assistant at the Trumbull County Engineer's Office. Roll Call followed:

Mr. Barran	Yes
Mr. Carpenter	Yes
Mr. Davies	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Ms. Nader	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

A. Something Good Initiative was presented at the beginning of the meeting.

B. Comment by Commissioner Malloy

Mr. Malloy stated that he received a telephone call from a trustee in Gustavus Township regarding a resident that owns a large farm in Gustavus Township and is in the process of setting up a 500-acre solar farm. The trustee asked the Commissioners to step it up regarding a decision on solar farms and make a decision because there are other farms also inquiring about it. Mr. Malloy asked the Gustavus Trustee if he filled out the survey, and he stated that he saw it but did not make the deadline. Julie Green stated that we call him. She also stated that she is going to bring the summary of the surveys received thus far in order for the Commissioners to start the process because it looks like an adequate number of townships stated that they can at least do a Phase I. Julie Green stated that she will discuss with Commissioners at their workshop. She stated that the process has been detailed by the County Prosecutor's Office on the steps that the Commissioners' office has to follow.

XI. ADJOURNMENT

There being no further business, Mrs. Miller made a motion to adjourn; seconded by Mr. Pegg. The motion was carried. The meeting was adjourned at 10:05 a.m.

The next Planning Commission meeting is scheduled for **October 10, 2023, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed JEDavis
Date Oct 10 2023

mas