

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON SEPTEMBER 8, 2015, AT 9 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM – TALMER BANK BUILDING

Roll Call was taken as follows:

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| Mr. Brown | Absent |
| Mr. Cantalamessa | Present |
| Mr. Fuda | Present |
| Mr. Kostoff | Present |
| Mr. Mahan | Present |
| Mr. Musick | Present |
| Mr. Polivka | Absent |
| Mr. Shader | Present |
| Mr. Sliwinski | Present (Joined the meeting at 9:07 a.m.) |
| Mr. Wright | Present |

Trumbull County Planning Commission Staff:

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| Jonathan Baughman | Kai Kleer |
| Christine Clementi | Anthony Kobak |
| Mauro DiVieste | Trish Nuskievich, Director |
| Julie Edwards | Mark Zigmont |

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Musick made a motion to approve the agenda dated September 8, 2015; seconded by Mr. Mahan. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Cantalamessa made a motion to approve the Planning Commission minutes of the August 11, 2015, Board meeting. The motion was seconded by Mr. Mahan and carried.

III. FINANCIAL REPORT

Mr. Mahan made a motion to approve the financial report dated as of August 31, 2015, seconded by Mr. Shader. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Comprehensive Plans

Trish Nuskievicz reported that the staff is continuing work on the Braceville Township, Farmington Township, Hubbard Township and Girard City Comprehensive Plans. Ms. Nuskievicz also reported that the staff has started working on Weathersfield Township's Zoning Map update, Warren City's Community Reinvestment Area Establishment, Warren City's Design Guidelines Update, and Warren City's Community Reinvestment Area's Implementation and Management.

B. Plats and Zoning Activities

Ms. Nuskievicz informed the Board members that she and Jon Baughman met with the Trumbull County Commissioners, Trumbull County Auditor, and Prosecutor's office regarding the procedures for combining unplatted lots (minor plats) as stated in the Trumbull County Subdivision Regulations and the need for a survey of such property. Ms. Nuskievicz also reported that she is researching the Ohio Revised Code and contacting other Planning Commission directors concerning the

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B. Plats and Zoning Activities, continued

procedures and surveying of unplatted lots in order to determine if the Trumbull County Subdivision Regulations need to be amended.

C. Housing – PY 2015 Community Housing and Impact Preservation (CHIP) Grant

Julie Edwards reported that the PY2015 Community Housing and Impact Preservation (CHIP) Grant submitted on May 1, 2015, for \$250,000 for home repair and home rehabilitation was awarded funding.

D. Prevailing Wage Coordination

Julie Edwards reported that the staff is assisting the County Commissioners' office with prevailing wage coordination for the construction of the Veterans Service Commission Building, two remodeling projects in the new Child Support Enforcement Agency building, and the installation of security cameras and video surveillance equipment in the Trumbull County Adult Justice Center.

E. Economic Development Activities

Julie Edwards reported that on August 27 the staff of the Planning Commission and Regional Chamber met with a business that is looking to expand its facility.

F. Floodplain Administration

Trish Nuskievicz reported that in August, one flood permit was issued, and seven GIS flood maps were created to review properties and provide information.

G. Solar PV System Overview

Trish Nuskievicz reported that the Planning Commission sent letters to Senator Capri Cafaro and Representatives Sean O'Brien and Michael O'Brien requesting legislation that would specifically allow a county to sell Solar Renewable Energy Certificates through the established marketplace.

At the conclusion of the Director's Report, Ms. Nuskievicz introduced new staff planners Mauro DiVieste and Kai Kleer to the board members.

Mr. Mahan made a motion to accept the Director's Report of September 8, 2015; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of September 1, 2015, were included in the Board Members' books for review. Mr. Shader made a motion to approve the September 1, 2015, Plats and Zoning Committee Report; seconded by Mr. Fuda. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion to approve Resolution Nos. 9-2015-44, 9-2015-45, 9-2015-46, 9-2015-47, 9-2015-48, 9-2015-49, 9-2015-50, 9-2015-51, 9-2015-52, 9-2015-53, 9-2015-54, 9-2015-55, 9-2015-56, and 9-2015-57; seconded by Mr. Cantalamessa. The motion carried.

VIII. OTHER BUSINESS

There were no items for other business.

IX. ADJOURNMENT

There being no further business, Mr. Cantalamessa made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:35 a.m.

Signed Lewis Kostoff

Date 10/13/2015

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