

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY THE CHAIRMAN, LEWIS KOSTOFF, ON SEPTEMBER 9, 2014, AT 9:00 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM.

Roll Call was taken as follows:

Mr. Brown	Present
Mr. Fuda	Present
Mr. Henn	Present
Mr. Kostoff	Present
Mr. Mahan	Present
Mr. Musick	Present
Mr. Polivka	Present (arrived at 9:30 a.m.)
Mr. Shader	Present
Mr. Sliwinski	Present (arrived at 9:15 a.m.)
Mr. Wright	Present

Trumbull County Planning Commission Staff:

Trish Nuskievich, Director
Jon Baughman
Julie Edwards
Anthony Kobak
Mitzi Sabella
Mark Zigmont

- I. APPROVAL OF AGENDA
- II. APPROVAL OF PLANNING COMMISSION MINUTES
- III. APPROVAL OF EXPENSES
- IV. COMMUNICATIONS
- V. DIRECTOR'S REPORT
- VI. REPORTS OF COMMITTEES
- VII. RESOLUTIONS FOR ADOPTION
- VIII. OTHER BUSINESS
- IX. ADJOURNMENT

I. APPROVAL OF AGENDA

Mr. Musick made a motion to approve the agenda dated September 9, 2014; seconded by Mr. Shader. The motion carried.

II. APPROVAL OF PLANNING COMMISSION MINUTES

Mr. Mahan made a motion and seconded by Mr. Wright to approve the Planning Commission minutes of the August 12, 2014, Board meeting. The motion carried.

III. FINANCIAL REPORT

Mr. Shader made a motion to approve the financial report dated as of August 31, 2014; seconded by Mr. Musick. The motion carried.

IV. COMMUNICATIONS

No communications were reviewed at the meeting.

V. DIRECTOR'S REPORT

Trish Nuskievicz reviewed the Director's Report calling attention to the following:

A. Newton Falls Village Comprehensive Plan

Ms. Nuskievicz reported that the staff prepared the first draft of the plan and delivered it on September 3, 2014, to the Newton Falls Planning Commission and key internal staff personnel. She stated that this was done in advance of the Planning Commission's presentation of the draft plan to Newton Falls on September 9, 2014, in order to allow time for review. She also stated that a public meeting is set for October 14, 2014, to review the draft plan and receive comments.

B. Champion Township Comprehensive Plan

Mr. Kobak reported that the staff is in the final stages of work on the inventory section of the update on the Champion Township Comprehensive Plan. Mr. Kobak stated that the staff will present the inventory section to the trustees and continue the 80-acre parcel discussion on September 17, 2014. He stated that the general public will be invited to attend.

V. DIRECTOR'S REPORT – Continued

C. West Farmington Village Comprehensive Plan – Preliminary Discussions

Ms. Nuskievicz reported that a preliminary comprehensive plan meeting is scheduled for West Farmington Village. She stated that her hope is the work can be done in conjunction with Farmington Township's planning process. She said that an October 2014 start time is anticipated.

D. CDBG Fair Housing Administration Program

Julie Edwards reported that the staff continues to administer the CDBG Fair Housing Program and has completed the FY2014 Fair Housing Program Plan that will run September 1, 2014, to December 31, 2015.

E. Economic Development Activities

Mr. Zigmont reported that Jaro Transportation Services has requested an Enterprise Zone Agreement for a new building next to its site at Warren Commerce Park. He said that total investment will be between \$1,040,000 and \$1,450,000. Mr. Zigmont said that the company has pledged an additional 10 jobs at the site with more expected as expansion continues. He stated that Warren City Council will meet on Wednesday, September 10, 2014, and the Trumbull County Commissioners will meet on Wednesday, September 17, 2014, regarding this project.

Mark Zigmont also reported that NEO-ARC, LLC is finalizing plans to move to a facility on Front Street in the City of Warren. He said that this company is an automated recycling center. Mr. Zigmont said that there will be 20 – 40 new jobs in the next 5 years.

Mr. Mahan made a motion to accept the Director's Report of September 9, 2014; seconded by Mr. Fuda. The motion carried.

VI. REPORTS OF COMMITTEES

A. Plats and Zoning Committee - Lewis Kostoff, Chairman

Copies of the Plats and Zoning Committee Report of September 2, 2014, were included in the Board Members' books for review. Mr. Shader made a motion to accept the September 2, 2014, Plats and Zoning Committee Report; seconded by Mr. Brown. The motion carried.

VI. REPORTS OF COMMITTEES, Continued:

B. Personnel Committee – Frank Fuda, Chairman

Copies of the Personnel Committee Report of September 2, 2014, were included in the Board Members' books for review. Mr. Brown made a motion to accept the September 2, 2014, Personnel Committee Report; seconded by Mr. Mahan. The motion carried.

VII. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mr. Mahan made a motion and seconded by Mr. Brown to adopt Resolution Nos. 9-2014-47, 9-2014-48, and 9-2014-49. The motion carried.

VIII. OTHER BUSINESS

There was no other business to discuss at this meeting.

IX. ADJOURNMENT

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Brown. The motion carried. The meeting was adjourned at 9:45 a.m.

Signed Lewis Kostoff
Date 10/14/2014