

LOT SPLIT APPLICATION

Name of Applicant _____ Date _____

Address of Property to be Split _____ Township _____

Mailing Address _____

Parcel ID#(s) _____ Phone # _____

Yes No

- Have you contacted your local zoning department? Your local zoning may have rules that prevent a lot split.
- Is the property accessible to sanitary sewers? If yes, no further action needed by this Department, proceed to Planning Commission.
- Is the property residential? If not, no further action needed by this Department, proceed to Planning Commission.
- When split, will all parcels be greater than 5.0 acres? If yes, no further action needed by this Department, proceed to Planning Commission.

If split, will parcel(s) be vacant (no dwelling) or have an existing dwelling(s)?

Vacant Lot

- Submit completed Application for Septic Permit (Blue Card)
- Submit current Site Evaluation Fee
- Stake/Mark 4 corners of the proposed lot (property lines)
- Submit scaled drawing that includes:
 - Narrative
 - Acreage of proposed lot(s)
 - Soil Report
 - All lots will be sited for three (3) bedroom home unless otherwise noted. This will be a lot restriction.

Existing Dwelling Lot

- Submit completed Application for Septic Permit (Blue Card)
- Submit current Site Evaluation Fee
- Submit scaled drawing that includes:
 - Narrative
 - Acreage of proposed lot(s)
 - Proposed lot lines with detail on site conditions including drainage features, as well as, location of easements, utilities, current septic system, all structures, wells, foundations, roads, and water bodies.

Narrative (Explain Your Plans for the Property)

***** For TCCDH Use Only *****

- Lot split acceptable
- Lot split not acceptable
- Lot unbuildable

Reviewing Sanitarian

Date